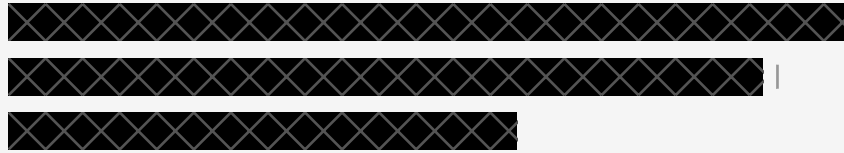




Maria Elena Benvenuto



● WORK EXPERIENCE

02/2020 – CURRENT

ENGLISH LANGUAGE EXPERT - EFL TEACHER – Istituto Comprensivo Statale Scuola dell'infanzia

I am serving as the English expert and pre-kindergarten teacher in the project PON "La Nostra Buona Scuola" (FSE: 10.2.1A-FSEPON-CA-2019-173) for the modules "First English 1" and "First English 2". This includes planning, goal setting, teaching, and the creation and management of all instruction. As the lead English expert and teacher, all materials and course learning are taught using play-based learning, songs, TPR, art, and creative movement. Please note this project had been temporarily suspended due to COVID-19 and the ensuing school closures.

<https://www.icsantarsenio.edu.it> | Sant'Arsenio, Italy

09/2019 – 12/2019

ENGLISH LANGUAGE EXPERT - EFL TEACHER

Collaborated as the English expert and primary teacher in the project PON "Competenze di Base" (FSE: 10.2.2A-FSEPON-CA-2017-625) for the module "English for life and job". This included: planning, goal setting, teaching, and the creation and management of assessments. As the primary teacher, all materials and course learning were taught using the following methods clearly stipulated in the grant: Project-Based Learning; learning by doing, peer tutoring, project work, roleplaying.

www.icteggiano.gov.it | Via Sant'Antuono, 5, 84039, Teggiano, Italy

04/2019 – CURRENT

EFL ONLINE TEACHER – VIPKids

Effectively facilitate 1-1 online lessons to EFL students using an online platform. This includes the development of the linguistic capabilities of each student. The focuses include the development of produced oral and written language, as well as received language. The teaching is individualized to maximize capacity and proficiency accordingly. Particular focus is given to the adjustment and finetuning of grammatical or pronunciation errors that interfere with meaning. The goal while teaching is to maintain a safe space, (lowest possible affective filter) in order to foster the willingness to communicate which is necessary to develop native-like speech and authentic communication.

While teaching I also provide any IT support that may be needed to maintain a steady flow and productive environment.

Beijing, China

04/2018 – 05/2019

EFL ONLINE TEACHER – QKids

Effectively facilitate lessons engaging Chinese students in a group format. With the goal of maintaining a safe place to learn environment focused on a growth mindset. The method of instruction was predominately game-based. This allowed for non-verbal student input thus accurately assessing students' input comprehension. A game-based approach allowed ample room for extension and authentic language production. While teaching, I also assisted families with connectivity issues while continuing the lesson.

Xiamen, China

09/2015 – 08/2017

PRINCIPAL – Sacred Heart Grade School

- Effectively manage a school of 400+ students (18 classrooms) without an assistant principal
- Designed teacher schedules to implement RTI periods to support at-risk students
- Initiated and coached teachers in the use of iReady, an adaptive web-based platform for in-classroom use for grades 3-8 in ELA, and frontrow.edu, an adaptive web-based platform for math in grades 3-8.

- Initiated and coordinated common planning periods for teachers of the same grade level
- Switched to a self-managed school website (shgsyonkers.org), continuously maintain and update main pages and monitor teacher pages for constant updates
- Ongoing teacher observations which include pre-observation conferences, as well as post-observation conferences
- Initiated and maintained weekly 'newsletters' to coordinate all faculty and staff, initiated monthly parent 'newsletters' to keep the community involved and up to date. Both mailings sent through the Mailchimp.com service.
- Redesigned the traffic flow to achieve a safe drop-off and pick up pattern for students, school buses and parents
- Successfully garnered teacher buy-in to establish a school logo as well as utilize formal letterhead
- Wrote and won a grant to install an intercom/phone system in classrooms to safely communicate.

Yonkers, United States

01/2006 – 08/2015

PRIMARY SCHOOL TEACHER – Blessed Sacrament School

- Implemented differentiated instruction to challenge all students, and used data to inform instructional decision-making processes
- Developed and lead Professional Development for faculty to implement differentiated instruction for all students
- Twice assigned to school committee for Middle States Accreditation
- Created online forms for teachers to submit needed information Managed high school application data for eighth-grade students, including SEMS and TACHS systems Coordinated Title I services, as well as Metro Cards on SEMS DOE website school-wide
- Worked as a lead teacher to familiarize new teachers with curriculum
- Strengthened reading comprehension and decoding skills
- Requested and employed manipulatives for a hands-on approach to mathematical instruction
- Developed consistent behavior management systems to motivate diverse groups of students.
- Implemented reading and writing workshops to increase student literacy and support school reading programs.
- Served on School Accreditation Board and revised the institute's policies and rules.
- Developed program to work with students and increase interest in higher learning

Manhattan, United States

● EDUCATION AND TRAINING

09/2013 – 05/2015 – Manhattan, United States

MASTER OF SCIENCE: EDUCATION, ADMINISTRATION AND SUPERVISION – Fordham University

09/2002 – 12/2005 – New York, United States

BACHELORS OF ARTS: ENGLISH – Fordham University

● LANGUAGE SKILLS

Mother tongue(s): ENGLISH

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ITALIAN	C2	C1	B2	B2	A2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● DIGITAL SKILLS

Gmail, Google Google Drive, Google Docs, Google Calendar, Google Drawings | Microsoft Products | Video Conferencing (Zoom Skype Google Hangout) | LinkedIn | Skype | Organizational and planning skills

● NETWORKS AND MEMBERSHIPS

Memberships

TESOL International Association

Memberships

ASCD
NAEYC

● ORGANISATIONAL SKILLS

Organisational skills

I can lead large teams. This begins with clearly communicating a shared vision and cooperating to develop an agreed-upon plan to successfully meet those goals.

● COMMUNICATION AND INTERPERSONAL SKILLS

Communication and interpersonal skills

I have excellent English communication in both written and spoken form. I can communicate through various mediums, digitally and in person. I value transparency and succinct communication when it comes to delivering pertinent information. I have the capacity to allow full attention to someone in need of expressing his or her needs.

● CERTIFICATIONS

Certifications

New York State School Building Leader
TESOL Core Certificate

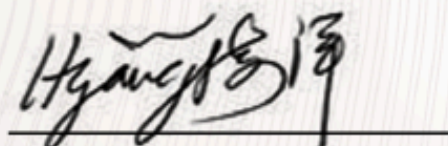
Certificate of Achievement

Maria Elena Benvenuto - Scardino

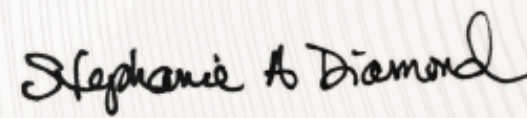
has been awarded a certificate in
TEFL (Teaching English as a Foreign Language) Online to Young Learners
by



Dec 2020


Wang Hai Yang
Director




Stephanie Ann Diamond
Instructor

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VKL008115

TESOL International Association



hereby certifies that

Maria Elena Benvenuto

has earned the **TESOL Core Certificate**
and been awarded 140 Continuing Education Units

28 January 2020



A handwritten signature in black ink, appearing to read "Deborah Healey".

Deborah Healey
TESOL President, 2019-2020



tesol
international
association

A handwritten signature in black ink, appearing to read "Christopher Powers".

Christopher Powers
Executive Director